# GPM HEALTH AND LIFE INSURANCE COMPANY

1124 West Riverside Avenue,	Suite 400, Spokane	e, WA 99201 - P.O	. Box 1445,	Spokane,	WA 99210
	(800) 541-5858	FAX: (800) 545-1	684		

# **Contract Worksheet**

Name	Date
Contract LevelRecr	uiter Name
Hierarchy Level (name)	Agent #
Level <u>(name)</u>	Agent #
Level (name)	Agent #
Complete, then fax or mail the following items:	
Internet Referral □ Yes □ No	
Agent Biographical Profile 72.10-NCL with 72.13-NCL:	Agent Agency Corporation
Contract 72.15-NCL, sign and date page 4 only, a	dd Beneficiary name on page 3 if desired
Corporate Amendment 72.39-NCL	
Commission Annualization Agreement, 72.71-NCL	-
Annualized Repayment Agreement, 72.70-NCL, if advance is requested	
W-9 Form. Request for Taxpayer Identification Nu	mber and Certification
Direct Deposit Authorization Form with sample vol	ided check 03.68-NCL
AML Certificate (Anti-Money Laundering) Proof of	Completion
Privacy Notice	
Funeral Home Letter (for Final Expense only)	
Copy of state Insurance license for ALL states in v	which you are to be appointed
Copy of your Driver's License with a clear image	
Request for business cards, if desired	
Comments or Requests:	

MAIL TO- OR -FAX TOAdministrative Offices ATTN: Marketing Dept.<br/>PO Box 659567<br/>San Antonio, TX 78265-9567(888) 305-4111



## CONFIDENTIAL—AGENT BIOGRAPHICAL PROFILE

This form must be completed as part of your application for an appointment with GPM Health and Life Insurance Company (GPM Health and Life). All questions must be answered in detail. Please type or print clearly. For corporations or partnerships, this form must be completed by the principal who is responsible for life production and is authorized to contract for the organization.

Full Name:	Ill Name: Designations:			
Other names used:	Sp	Spouse's Name:		
Social Security No.:	h:			
Home Phone: ( )_	Business Phone: ( )	Fax: ( )		
EMail:	Website:	Cell Phone: ( )		
City:	State:	Zip:		
Residence Address:				
City:	State:	Zip:		
	d States if nonresident:			
		ID No.:		
		Other:		
Pay Commissions to: (	) Individual () Agency:			
-	Industry Awards:			
<ol> <li>Are you engaged in any business other than, or in addition to, selling life insurance?</li></ol>				

# **COMPANY AFFILIATIONS**

	Paid Commissions	
Date Joined	Last Year	Prior Year
-		
or do you have agents working	for you?	
***NOTICE***		
FE. BY SIGNING THIS AGREEN	MENT YOU SIGNIFY THA	T YOU AGREE NOT
	•	
e with your picture in proper cor	itrast.	
copy of your permanent resider	nt card and passport.	
	ary company for the products w such products? um with GPM Health and Life to or do you have agents working ***NOTICE*** POINTED BY GPM HEALTH AN FE. BY SIGNING THIS AGREEN D LIFE LIFE UNTIL YOU ARE F atments with GPM Health and L e Schedule. Please ATTACH A C	Date Joined       Last Year

Signature

Printed Full Name of Applicant

Date

#### RELEASE AUTHORIZATION AND FAIR CREDIT REPORTING ACT DISCLOSURE [FOR EMPLOYMENT PURPOSES]

The applicant for employment or contract acknowledges that this company may now, or at any time while employed or contracted, verify information within the application, resume or contract. In the event that information from the report is utilized in whole or in part in making an *adverse decision*, before making the adverse decision, we will provide to you a copy of the consumer report and a description in writing of your rights under the Fair Credit Reporting Act, 15 U.S.C. § 1681 *et seq*, as set out below.

Please be advised that we may also obtain an investigative consumer report including information as to your character, general reputation, personal characteristics, and mode of living. This information may be obtained by contacting your present and previous contractors or employers or references supplied by you. Please be advised that you have the right to request, in writing, within a reasonable time, that we make a complete and accurate disclosure of the nature and scope of the information requested.

Additional information concerning the Fair Credit Reporting Act, 15 U.S.C. § 1681 *et seq.*, is available at the Federal Trade Commission's web site (http://www.ftc.gov).

By signing below, I hereby authorize all entities having information about me, including present and former contractors and employers, personal references, criminal justice agencies, departments of motor vehicles, schools, licensing agencies, and credit reporting agencies, to release such information to the company or any of its affiliates or carriers. I acknowledge and agree that this Release and Authorization shall remain valid and in effect during the term of my contract.

Maine residents will be provided a copy of your rights under the Maine Fair Credit Reporting Act.

#### For Washington Applicants Only

Note: In the state of Washington, a person may not procure a consumer report for employment purposes where any information contained in the report bears on the consumer's credit worthiness, credit standing, or credit capacity, unless the information is either: (i) substantially job related, and the employer's reasons for the use of such information are disclosed to the consumer in writing; or (ii) as required by law.

We may check your credit report for the specific reasons, which are substantially related to the job as follows: honesty and ability to handle GPM Health and Life monies, or as required by law, (18 USCA 1033).

#### For California, Minnesota and Oklahoma Applicants Only

A consumer credit report will be obtained through Business Information Group, 1105 Industrial Hwy. Suite #200, Southampton, PA 18966.

If an **investigative consumer report** and/or consumer report is processed, I understand that I am entitled to receive a copy. I have indicated below whether I would like a copy.

Yes\_\_\_\_ initials

No\_\_\_\_ initials

\*California applicants: If you chose to receive a copy of the consumer report, it will be sent within three (3) days of the employer receiving a copy of the consumer report and you will receive a copy of the investigative consumer report within seven (7) days of the employer's receipt of the report (unless you elected not to get a copy of the report).

I pledge to serve GPM Health and Life's clients and prospects ethically, using the same standards I would want an insurance professional to use if I were the client or prospect.

I state that the answers and facts given above, including the preceding pages, are true and complete.

Signature

Printed Full Name of Applicant

# Para información en español, visite www.ftc.gov/credit o escribe a la FTC Consumer Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

# A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. For more information, including information about additional rights, go to <u>www.ftc.gov/credit</u> or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

- You must be told if information in your file has been used against you. Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment or to take another adverse action against you must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- You have the right to know what is in your file. You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identify theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days. In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See <u>www.ftc.gov/credit</u> for additional information.
- You have the right to ask for a credit score. Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- You have the right to dispute incomplete or inaccurate information. If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See <a href="http://www.ftc.gov/credit">www.ftc.gov/credit</a> for an explanation of dispute procedures.
- Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information. Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- Consumer reporting agencies may not report outdated negative information. In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- Access to your file is limited. A consumer reporting agency may provide information about you only to people with a valid need usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

• You must give your consent for reports to be provided to employers. A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.

- You may limit "prescreened" offers of credit and insurance you get based on information in your credit report. Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- You may seek damages from violators. If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- Identity theft victims and active duty military personnel have additional rights. For more information, visit <a href="http://www.ftc.gov/credit">www.ftc.gov/credit</a>.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:

Type of Business:	Contact	
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580	
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743	
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 2055 202-452-3693	
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929	
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600	
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 877-275-3342	
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 202-366-1306	
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051	

Business Information Group Attn: Consumer Disclosure 251 Veterans Way, Warminster, PA 18974 Toll-free phone - (800) 369-2612 Fax: (856) 446-2675

# **GPM HEALTH AND LIFE INSURANCE COMPANY**

1124 West Riverside Avenue, Suite 400, Spokane, Washington 99201
 P.O. Box 1445, Spokane, Washington 99210 • (800) 541-5858

### **Agent Contract**

1. This Agent Contract with attachments (Contract) is entered into between Agent (You, Your)

and GPM Health and Life Insurance Company (GPM Health and Life):

Agent Name (as shown on the resident insurance license)

- 1.1. Where the term "<u>Agent</u>" is used in the Contract, it shall include individual Agents, Agencies, Corporate General Agencies, Marketing General Agents, General Agents, and Brokers of all kinds.
- 1.2. Upon execution of this Contract You are an Agent of GPM Health and Life for the purpose of soliciting applications and servicing business in states where You are licensed and appointed by GPM Health and Life.
- 1.3. Nothing in this Contract shall be construed to create the relationship of employer and employee between You and GPM Health and Life.
- 1.4. You are authorized to recommend the appointment of Agents to market the products and services of GPM Health and Life, in accordance with its guidelines and procedures.
- 1.5. You may be assigned for supervisory purposes to the Agent who recruited You, or to another Agent, or the Home Office of GPM Health and Life. If so assigned, You will be notified.
- 2. Duties and Responsibilities of Agent: Execution of this Contract confers the following responsibilities that You and any Agent assigned to You agree to uphold:
  - 2.1. Procure applications and service business in states, and for lines of business, for which you are licensed and appointed.
  - 2.2. Conduct transactions with and for GPM Health and Life, completely, accurately and professionally while complying with the rules and instructions set forth by GPM Health and Life and with applicable insurance and other laws.
  - 2.3. Treat all monies received by you for GPM Health and Life as property held in trust, and remit such money at once with a full statement.
  - 2.4. Protect the security and confidentiality of personal financial and personal health information that You or Your Agent may obtain on prospective and existing customers.
  - 2.5. Hold all information and property received from GPM Health and Life as trade secrets without reproducing or copying any of them without permission, and upon demand return them.
  - 2.6. Deliver each policy in Your care to the proposed insured/owner in a prompt manner if the proposed insured is in good health and insurable condition. If the proposed insured's health has changed and he or she is no longer insurable, immediately return the policy to GPM Health and Life.
  - 2.7. Promptly aid in the care and conservation of all policyholders You have placed with, or are servicing for GPM Health and Life.
  - 2.8. Accept responsibility for the supervision, conduct, and activities of any Agent assigned to You. No agent will be assigned to You, unless You accept this responsibility.
  - 2.9. Cooperate in claims and regulatory investigations and litigation, if requested by GPM Health and Life.
- 3. Limitations of Authority: You understand that GPM Health and Life does not grant You the authority, nor are You allowed in any manner to:
  - 3.1. Waive, alter, or change any provision or condition in the policies, contracts, receipts, or literature issued by GPM Health and Life;
  - 3.2. Bind GPM Health and Life by any agreement or incur any expense or obligation of any nature on behalf of GPM Health and Life;
  - 3.3. Use GPM Health and Life's name or logo, any advertising, stationery, business cards, or printed matter, or any representation of it or its products without prior written approval;
  - 3.4. Use GPM Health and Life sales aids, which may include but are not limited to software, literature, or training aids, to sell other companies' products;
  - 3.5. Pay or offer any rebate, even if such rebate may be legal in the state of application. This does not preclude gifts of nominal value, if permitted by law.
- 4. **Compensation:** You will be paid commissions, bonuses and other incentives (<u>Compensation</u>) according to the terms of this Contract.
  - 4.1. GPM Health and Life will pay you for a) all services rendered by You as a selling Agent, and b) for all services rendered by Agents (if any) contracted by You, and c) for all supervisory services (if any) rendered by You, commissions and fees as

provided in the "Commission Rates Sheet" portion, on policies effective on and after the effective date of such rates during such rates' existence, resulting from applications written by and received from You and bearing Your name, or the name of the Agent (if any) contracted by You, as the selling Agent. Such commissions and fees will be a percentage of premiums received at GPM Health and Life's Home Office. The policies, percentages of premiums, and kinds of commissions and fees are found in the "Commission Rates Sheet." First Year Commissions shall be a percentage of first year premiums. Renewal Commissions and Service Fees shall be a percentage of renewal premiums.

- 4.2. Supervisory Commissions, on business written by Agents assigned to You, if any, will be the difference between Your First Year Commission rate, Renewal Commission rate, and Service Fee rate, and the corresponding rates of the Agent with the First Year Commission rate nearest Yours, below You in the line of supervision of the selling Agent.
- 4.3. GPM Health and Life may unilaterally change or discontinue the products it makes available for sale, and the Commission Rates on any product, after giving notice of change. However any change shall not affect any policy placed in force where the application was signed prior to the effective date of the change.
- 4.4. Commissions or any other form of Compensation will not be paid on any of the following:
  - 4.4.1. Premiums paid for occupational hazards, including aviation;
  - 4.4.2. Premium paid for temporary rating for a physical impairment;
  - 4.4.3. Premium waived by reason of death or disability;
  - 4.4.4. Any premium or payment received by GPM Health and Life for any deposit purpose (Premium Deposit Fund);
  - 4.4.5. Premium paid by Automatic Premium Loan (APL);
  - 4.4.6. Premiums paid by borrowing from the policy's loan value;
  - 4.4.7. Premiums paid from the surrender value of another GPM Health and Life policy.
- 4.5. GPM Health and Life may, at its discretion, provide bonuses or other incentives based on production or business quality, and may initiate or discontinue such bonuses or incentives at any time.
  - 4.5.1. <u>Net Production Amount</u> means, for any time period, the Production Amount for policies placed in force during the period, less the Production Amount for those not taken.
  - 4.5.2. <u>Business Quality</u> means GPM Health and Life's minimum standards for the quality of business submitted to it. This may be measured by persistency ratios, placement ratios, decline ratios, or any measurement that GPM Health and Life may set or determine.
  - 4.5.3. The amount of time of payment of commissions and other compensation, and credit of production, on replacements, changes, reinstatements, conversions, exchanges, premiums paid in advance, purchase options, and other special cases, including any joint solicitation cases shall be governed by GPM Health and Life practices as set out in its policy and procedures manual or otherwise.
- 5. Account Balance: Your <u>Account Balance</u> is the sum of all amounts You owe to GPM Health and Life, including but not limited to advances of commission to You, advances of commissions to Your sub-agents which You agree to repay but have not repaid, charges for supplies, and charges against which there is no current Compensation to offset. Upon contract termination, Your Advance Balance, if any, will be added to Your Account Balance.
- 6. **Indebtedness:** You may become indebted to GPM Health and Life. Indebtedness includes, but is not limited to, a premium reversal resulting in a commission reversal; overpayment of any form of Compensation; a Chargeback, as defined in the Commission Rates Sheet; miscellaneous charges You authorize or purchase; and, a Chargeback of unearned Advance commissions, if any. Additionally, You are responsible for the Indebtedness of any agent assigned to You. All Indebtedness will be included in either Your Account Balance or Advance Balance.
  - 6.1. You agree to guarantee to repay all Indebtedness, defined above.
  - 6.2. Any Compensation due under this contract may be applied to reduce any Indebtedness You may owe to GPM Health and Life.
  - 6.3. GPM Health and Life shall have a first and prior lien upon, and a right to set off any of Your existing or future Indebtedness against any Compensation owed to You. You assign to GPM Health and Life all of Your existing or future Compensation that becomes payable at any time. All such Indebtedness shall be due immediately upon Contract termination. This lien, right to set off, and assignment is binding on Your executors, administrators and assigns.
  - 6.4. GPM Health and Life may use set-off or any other available remedies to collect Indebtedness due to it.
  - 6.5. You agree to reimburse and/or indemnify GPM Health and Life for any loss, including collection agency fees, attorney's fees, court costs and other costs that GPM Health and Life may incur in recovering any Indebtedness guaranteed herein.
- 7. Assignment: You may not assign this Contract or any Compensation accruing under it, except with the prior written consent of GPM Health and Life.

- 8. **Termination:** This Contract may be terminated as set out below. All applications that may be pending on the date of notice of Contract termination will be "closed" for reasons unrelated to insurability. Termination pursuant to any part of this section 8 can be later modified to termination pursuant to another part of section 8 if warranted.
  - 8.1 Termination may be without cause,
    - 8.1.1 At any time by You or by GPM Health and Life with a 30 day written notice to the last known address of the other; or
    - 8.1.2 Immediately upon Your death, total disability or retirement; or
    - 8.1.3 Immediately if the partnership in which you are a partner is dissolved due to the death of any partner or for any other reason; or
    - 8.1.4 Immediately, if You are a corporation, upon Your sale, bankruptcy, insolvency or dissolution; or
    - 8.1.5 Immediately if You fail to follow any rules or procedures set forth by GPM Health and Life, or
    - 8.1.6 Immediately, if You fail to maintain the necessary license(s); or
    - 8.1.7 Immediately, if You fail to maintain Business Quality that meets GPM Health and Life's minimum standards. This may be measured as set out in section 4.5.2.
  - 8.2 Immediately For cause, whether under contract or not, if You:
    - 8.2.1 Commit a fraudulent, illegal or dishonest act, including but not limited to:
      - 8.2.1.1 Misrepresentation as to the terms or provisions of a policy of insurance, or a material fact about GPM Health and Life; or
      - 8.2.1.2 Alteration, falsification or withholding of information, whether written or oral, about an applicant or prospective insured;
      - 8.2.1.3 Alteration of any application or material in any application; or,
      - 8.2.1.4 Withholding of any required or material underwriting information.; or
      - 8.2.1.5 Failure to remit funds due to GPM Health and Life; or
      - 8.2.1.6 Violation of a material term of this Contract; or
    - 8.2.2 Violation of any insurance law, regulation, or rules of any jurisdiction in which You transact business; or
    - 8.2.3 Inducing any policyholder of GPM Health and Life to discontinue paying premiums or to terminate any of its policies, without GPM Health and Life's consent; or
    - 8.2.4 Trying to persuade any agent of GPM Health and Life to leave its service.

#### 9. Compensation and Payments after Termination:

- 9.1 Termination of this Contract pursuant to subsection 8.1 (without cause):
  - 9.1.1 Earned commissions will continue in accordance with the Vesting portion of the Commission Rates Sheet applicable to the inforce policy.
  - 9.1.2 Any bonus or incentive, as defined in subsection 4.5 will stop upon termination of this Contract.
  - 9.1.3 The Annualization Agreement, if any, will terminate immediately and no further advance of commission payments will be made.
  - 9.1.4 If Your Account Balance, as defined in section 5, is negative, it is immediately due and payable.
  - 9.1.5 If any Compensation becomes due to You, GPM Health and Life will pay You quarterly, or such other pay frequency as GPM Health and Life decides.
  - 9.1.6 If this contract is terminated by Your death, any Compensation due to You will be payable to Your estate, unless You hereby name a beneficiary, as if this Contract had remained in effect.

Full Name of Beneficiary	Relationship	Social Security Number
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- 9.2 Termination of this Contract pursuant to subsection 8.2 (for cause):
  - 9.2.1 All right, title and interest in any Compensation under this Contract will be forfeited.
  - 9.2.2 GPM Health and Life may bring an action for any damages incurred to GPM Health and Life's property, reputation, brand and goodwill. GPM Health and Life may also seek an injunction or other equitable remedies.
  - 9.2.3 If an action is instituted to enforce any of the provisions of this Contract, GPM Health and Life shall be entitled to recover its reasonable attorney's fees and costs if it prevails.
  - 9.2.4 Termination pursuant to subsection 8.2 will result in a formal report to the Insurance Departments of states where You are appointed.

#### 10. Miscellaneous Provisions

- 10.1 **Waiver and Construction**: This Contract shall constitute the entire contract between the parties, and it shall replace all former Contracts, except for the payment of Compensation due on policies written prior to the effective date of this Contract, pursuant to subsection 4.3.
  - 10.1.1 Failure of GPM Health and Life to insist upon strict compliance with any of the conditions of this Contract, or of the rules and procedures of GPM Health and Life is not a waiver of any of the conditions, rules or procedures.
  - 10.1.2 If any portion of this Contract shall be held to be unenforceable, the balance shall be carried into effect.
- 10.2 **Modification:** GPM Health and Life reserves the right to unilaterally change any of the terms of this Contract to conform to any laws applicable to it, and to modify its plan of Compensation as set forth in subsection 4.3. Otherwise, this Contract may not be modified except by agreement in writing, executed by You and a duly authorized officer acting on behalf of GPM Health and Life.
- 10.3 **Copies and Electronic Retention of this Contract:** You agree that GPM Health and Life may retain this Contract solely as an imaged or electronic version and may destroy any original signed version of this Contract, provided the imaged or electronic version accurately represents the parties' signatures. You and GPM Health and Life agree that a facsimile or other electronic reproduction of this Contract shall be as valid as the original.
- 10.4 License Fee: It is agreed that:
  - 10.4.1 GPM Health and Life will pay all fees and licenses imposed by any state on GPM Health and Life as a prerequisite to its doing business in that state;
  - 10.4.2 You will pay all licensing fees, taxes and charges assessed against You because of Your being an Agent.

#### 11. Certifications

- 11.1 **Insurance Fraud Prevention Act**: By my signature below, I acknowledge that I have received and reviewed the Insurance Fraud Prevention Act (18 USCA 1033, 1034). I certify that I have not been convicted of any criminal felony involving dishonesty or a breach of trust, or any offense under 18 USCA 1033; I have not impeded or tried to impede an insurance matter pending before an insurance regulatory official. If after certifying herein, I am charged with, or convicted of any of the mentioned offenses, I will report the same to GPM Health and Life. I understand that falsely signing this statement may be an offense under the Act, and may subject me to a charge of perjury.
- 11.2 **Privacy Act Notice**: By my signature below, I acknowledge I have received a copy of GPM Health and Life's Privacy Notice. I acknowledge and agree I am acting as a third party service provider to GPM Health and Life, as contemplated under §503 of the Gramm-Leach-Bliley Privacy Act and am therefore bound by the stated policy of GPM Health and Life regarding the release of nonpublic personal information derived by, or for, GPM Health and Life in my normal course and conduct of business.

#### 12. Existing GPM Health and Life Agent:

- 12.1 It is agreed that Your continuous service as an Agent with GPM Health and Life began: /
- 12.2 This Contract replaces all prior Contracts executed between You and GPM Health and Life Insurance Company.

#### AGENT

By my signature below, I agree to the terms of this Agent Contract and all Certifications. I pledge to serve all prospects, clients, and GPM Health and Life policyholders ethically, placing their best interest above mine.

#### **GPM HEALTH AND LIFE INSURANCE COMPANY**

/

their best interest above mine.	Ву
Print Name	<u>Tonya Carroll</u> Name
Signature	<u>Vice President, Sales</u> Title
Date	Contract Effective Date

#### Government Personnel Mutual Life Insurance Company 2211 NE Loop 410, San Antonio, TX 78217 P.O. BOX 659567, San Antonio, Texas 78265-9567 Phone: (800) 938-4765 Fax: (210) 357-2225 www.gpmlife.com

# Limited Contract to Sell

1. This Limited Contract to Sell (Agreement) is entered into between Agent (You, Your)

\_\_\_\_\_and Government Personnel Mutual Life Insurance Company (GPM Life).

Agent Name (as shown on the resident Insurance license)

- 1.1 Upon execution of this Agreement, You are an Agent of GPM Life for the purpose of soliciting applications and servicing business in states where You are licensed and appointed by GPM Life, and for the products identified below.
- 1.2 Nothing in this Agreement shall be construed to create the relationship of employer and employee between You and GPM Life.
- 1.3 Except where this Limited Contract to Sell differs from your current GPM Health and Life contract, all parts of your current GPM Health and Life contract shall be incorporated herein by reference as if it were a GPM Life contract, and shall apply to and govern your representation as an agent of GPM Life.
- 1.4 You will be assigned, for supervisory purposes, to the Agent who recruited You to GPM Health and Life, if applicable.
  - Products You are authorized to sell: CENTURY-Mark Term 10 Year Term 20 Year Term Riders available with CENTURY-Mark Term Waiver of Premium Benefit Children's Insurance Benefit Riders automatically included, in states where available Terminal Illness Benefit

## AGENT

2.

By my signature below, I agree to the terms of this Limited Contract to Sell, in particular the terms of paragraph 1.3 above. I pledge to serve all prospects, clients, and GPM Life policyholders ethically, placing their best interest above mine.

Printed Name

Printed Name

Signature

Date

## GOVERNMENT PERSONNEL MUTUAL LIFE INSURANCE COMPANY

Ву

Gary P. Shelstad Name

Vice President, Director of Marketing Title

Agreement Effective Date

# **Corporation Amendment**

This replaces the "Corporation Amendment" on any contract in effect prior to May 1, 2014.

Corporate Name

It is agreed that:

Effective Date

## 1. PARTIES

This is a part of, and subject to, the Contract of \_\_\_\_\_\_, 20\_\_\_\_, between You and GPM Health and Life. This agreement terminates in any event upon termination of the contract.

Wherever in the contract "You" or "Your" is referred to, it shall mean the Corporation above.

All provisions of the contract shall be subject to the following, which shall control in the event of any conflict.

#### 2. AGENTS AND EMPLOYEES

All of the duties and obligations of Your agents shall be carried out by qualified, individual life agents under contract to GPM Health and Life, or You and GPM Health and Life holding, at the time of the performance of any such duty or obligation, a currently valid life insurance agent's license from the state in which such duty or obligation is performed.

You will furnish GPM Health and Life with complete information on all such persons at the time you recommend them. If acceptable to GPM Health and Life, such persons will by contracted by GPM Health and Life. All applications for insurance or annuities written by Your agency shall be signed by the agent writing the application. You shall be responsible for the acts of your employees and agents and you agree to hold GPM Health and Life harmless from any claim arising out of any acts or omissions of your employees or agents, or from any unauthorized expense incurred by such. Any contracts or agreements made by You with such agents shall be drawn to carry out the purposes of this contract.

#### 3. COMPLIANCE WITH CORPORATION STATUTE

You warrant that all of your agents have complied with the laws of any state where they will solicit applications on behalf of GPM Health and Life.

### 4. ACCOUNTING

GPM Health and Life will not be responsible for any accounting between you and any of your agents.

### 5. REPRESENTATIVES

You acknowledge that the tax and other consequences of operating a corporate agency are your responsibilities alone, that adequate professional advice has be obtained by you, and that GPM Health and Life has made no representations as to the benefits to be obtained from operating a corporate agency.

#### 6. PROOF OF INCORPORATION

You agree to furnish, within 10 days of the date of this contract, proof of your incorporation in the form of a copy of your charter, and/or such other reasonable proof as GPM Health and Life may require.

## 7. CORPORATE RESOLUTION

You agree to furnish, within 10 days of the date of this contract, a copy, certified by the Secretary of the Corporation, of a resolution of the Board of Directors of the Corporation, ratifying the execution of this contract and ratifying the guaranty of indebtedness specified in paragraph 6.1 of the primary contract.

#### 8. PROMOTE INTEREST

You shall promote the interest of GPM Health and Life as contemplated by this contract and shall conduct yourself so as not to adversely affect the business, goodwill or reputation of GPM Health and Life.

#### 9. REPORTS, LICENSES AND TAXES

(a) You agree to advise GPM Health and Life of any change of address of your regular place of business and to furnish GPM Health and Life with all information concerning business that you have written for it.

(b) You shall prepare and file all reports and returns required by any municipal, state or federal statute or regulation, and shall pay, or withhold and pay, all Withholding, Social Security, payroll, unemployment and other taxes, including franchise and income taxes, levied against you. (This provision shall not be construed as requiring you to pay premium

taxes or any other taxes levied against GPM Health and Life). You are to secure and maintain such other municipal and state licenses necessary to conduct business. See also paragraph 10 of the Contract.

## **10. PERSONAL GUARANTY**

\_\_\_\_\_\_, a stock holder of the corporation, hereby personally guarantees performance of this contract, and it is agreed that GPM Health and Life looks to him personally, as well as in his capacity as such stockholder, to see that all terms and conditions of this contract are fulfilled.

#### **EXECUTED IN DUPLICATE ORIGINALS**

#### **CORPORATE AGENCY**

# GPM HEALTH AND LIFE INSURANCE COMPANY

Corporate Name	Ву
By: Signature of Corporate Officer	Tonya CarrollName
Title and Number	<u>Vice President, Sales</u> Title
Address	Date
Date	_
Signature of Personal Guarantor	_

# GPM HEALTH AND LIFE INSURANCE COMPANY

1124 West Riverside Avenue, Suite 400, Spokane, Washington 99201 P.O. Box 1445, Spokane, Washington 99210 • (800) 541-5858 • FAX (800) 545-1684

## PREFERRED AGENT BONUS

This "Preferred Agent Bonus" (Bonus) applies to policies effective on and after January 1, 2014. This Bonus replaces any Production Bonus, Growth Bonus or Persistency Bonus previously in effect.

Agent / Agency / Corporation (You)

Effective Date

It is agreed that:

## 1. PARTIES

The Bonus is a part of, and subject to, the Contract between You and GPM Health and Life Insurance Company (GPM Health and Life). This Bonus will terminate upon termination of the Contract. It may be terminated by either party, independently of the Contract, immediately by written notice.

- 2. DEFINITIONS
  - a) "Net Production Amount" means Production Amount settled, less Production Amount lost due to nontaken policies, for the calendar year prior to the calculation of the Bonus.
  - b) "Production Amount" is calculated according to the explanation contained in your GPM Health and Life contract.
  - c) "Persistency Ratio" and "Placement Ratio" calculations are made in accordance with the current published company guidelines.

## 3. PRODUCTION CRITERIA

To qualify for a Bonus, you must i) meet all of the production criteria in at least one of the Award Levels in 3.a) through 3.c) below, and ii) be under contract with GPM Health and Life at the time the Bonus is paid, and iii) if being advanced commissions, have an Account Balance and Advance Balance in good standing. The Award Levels and production criteria are:

a)	Platinum Award Level production criteria: Minimum Production Requirement - Minimum 13-month Persistency Ratio - Minimum Placement Ratio -	30,000 85% 80%	Net Production Amount
b)	Gold Award Level production criteria: Minimum Production Requirement - Minimum 13-month Persistency Ratio - Minimum Placement Ratio -	30,000 80% 75%	Net Production Amount
c)	Silver Award Level production criteria: Minimum Production Requirement - Minimum 13-month Persistency Ratio - Minimum Placement Ratio -	30,000 75% 75%	Net Production Amount

## 4. BONUS COMPUTATION

Only one bonus will be paid per calendar year, from the highest Award Level you have personally achieved. This Bonus will be calculated yearly and paid in January. Your Net Production Amount for the calendar year must exceed 30,000 to be eligible for any Preferred Agent Bonus. If your Net Production Amount exceeds 30,000, the following will describe how to calculate the Preferred Agent Bonus, if any.

- A) Use the 13-month Persistency Ratio and the Placement Ratio you achieved for the calendar year ending on December 31 to determine your Award Level. The Award Level requirements are shown in section 3, subsections a) through c).
- B) Using your Net Production Amount as provided by GPM Health and Life on your calendar year-end Production Report, find the highest Net Production Amount Level in the first column of the BONUS Payout Chart below that your actual Net Production amount met or exceeded.
- C) Your Bonus amount is the dollar amount shown in the Award Level column from the determination in A) and the Net Production Amount Level row from the determination in B).

Net Production Amount Level	Platinum Award Level	Gold Award Level	Silver Award Level
30,000	\$1,000	\$750	\$650
50,000	\$1,750	\$1,250	\$1,100
75,000	\$3,250	\$2,500	\$2,200
100,000	\$5,250	\$4,250	\$3,750
150,000	\$8,000	\$6,250	\$5,500
200,000	\$12,500	\$10,000	\$8,750
250,000	\$17,000	\$12,500	\$10,750
300,000	\$24,000 +	\$17,500 +	\$15,250 +
	8% of each Net Production Amount unit over 300,000, converted to dollars	5% of each Net Production Amount unit over 300,000, converted to dollars	4% of each Net Production Amount unit over 300,000, converted to dollars

## **Bonus Payout Chart**

AGENT

## GPM HEALTH AND LIFE INSURANCE COMPANY

Print Name / Agent Number

Printed Name of Authorized Officer

Signature of Authorized Officer

Signature

Title

Address

Date

Date

## GPM HEALTH AND LIFE ANNUALIZATION PLAN AGREEMENT

Agent:

Date: \_\_\_\_\_

## Agent Number:

#### **PURPOSE:**

- 1. To describe how GPM Health and Life Insurance Company (GPM Health and Life) annualizes commissions and advances a portion of annualized commissions to you.
- 2. To provide you with the possibility of earning a reasonable income in the beginning of your career with GPM Health and Life.
- 3. The rules which follow are not intended to create a contract. Instead, they will be used as guidelines to cover most situations. These rules can be waived or changed by GPM Health and Life, at its sole discretion.

Your Advance Rate is \_\_\_\_\_% on policies settled (credited)

#### **REPAYING ADVANCES:**

You will pay back advances at a rate to be agreed upon with GPM Health and Life.

#### **DEFINITIONS:**

**ACCOUNT BALANCE:** The sum of all amounts you owe to GPM Health and Life, including but not limited to advances of commissions to you, advances of commissions to your sub-agents which you agree to repay but have not repaid, charges for supplies, and charges against which there is no current compensation to offset.

**ADVANCE:** Commissions advanced (loaned) to you on your personal business and the business produced by agents under your supervision. Because commissions are advanced before being earned, repayment is required.

ADVANCE RATE: The percentage of annualized commissions which will be advanced.

**ANNUALIZED COMMISSIONS:** The mode premium times a fraction, the numerator of which is 12 and the denominator of which is the number of months paid by the mode premium, times the commission rate. The commissions to be annualized are only a) first year selling agent commissions and b) first year supervisory commissions, due or to become due you. A portion is advanced before actually earned. When earned, they shall be applied to reduce your indebtedness to GPM Health and Life (your Account Balance). Commissions and other compensation are not earned until premiums generating them are paid.

**APPLICATION ISSUED (APPROVED):** An application is issued as of the time the underwriters have received all necessary items for the prospect file and a policy is mailed to the agent for delivery. The policy will be Settled when the first full mode premium is received in the Home Office.

**COMPENSATION:** Compensation is paid for new premium income to GPM Health and Life. It includes commissions and other forms of compensation. It is not paid for redirecting existing premium, dividends, excess interest accumulations, or cash values.

**EARNED COMMISSIONS:** The earned commission is the commission rate set out in your GPM Health and Life contract for the policy you have sold, times the premiums actually paid on such policy. These commissions are sometimes referred to "as paid" and/or "as earned" meaning when premiums are paid such commissions are earned.

**POLICY SETTLED (CREDITED):** A policy is considered settled (after the application is issued) as of the time the first full mode premium has been received in the Home Office. A settled policy is one for which the responsible agent(s) receive(s) both production and earned compensation credit.

"Policy Settled" and "Application Issued" are terms used for computer systems and accounting purposes only, and do not mean that GPM Health and Life's liability to pay proceeds on the policy or the conditional receipt has been determined. Health, application accuracy, premium payment and other factors affect such liability.

TIME OF PAYING ADVANCES: Agent advances, if any, shall be paid weekly or more frequently at the company's option.

**ONE CASE LIMIT:** The commission advance in any one case written is limited to \$3,000. Annual mode and single premium cases will be paid as earned.

Although commission advances are limited as stated above, the full earned commission is posted to the agent's account as premiums are paid.

**MONTHLY LIMIT:** Monthly advance will not exceed \$5,000.

#### CASES NOT ELIGIBLE FOR COMMISSION ADVANCES:

- 1. Cases where dividends, policy loans or surrender values from GPM Health and Life policies are used to pay premiums.
- 2. Exchanges or replacements of one GPM Health and Life policy for another, except where term is converted to permanent.
- 3. Business on your own life, members of your family, or on the life of any other GPM Health and Life agent or such agent's family members. Family members include legal dependents, your children, parents, siblings, and relatives such as aunts, uncles, cousins, second cousins, etc., or where you or another GPM Health and Life agent will be making the premium payments. These cases will result in credit of commissions, as earned, to your commission account.
- 4. Regular monthly, quarterly and semiannual payment cases that are not used for business purposes.
- 5. Any applications received for which money is required and for which advances are expected must be accompanied by money in the form of the prospective Insured's or prospective owner's check. PREMIUMS PAID BY MONEY ORDERS, CASHIERS CHECKS, AGENT'S OR AGENCY CHECKS ARE NOT ELIGIBLE FOR PAYMENT OF ADVANCES.
- 6. Commission advances may be limited, qualified, or denied, on some other cases.

## **ADMINISTRATIVE POLICIES:**

- 1. In the event a policy lapses, is declined or becomes nontaken, the unearned portion of the advance paid will be repaid.
- 2. All GPM Health and Life compensation can be applied to your account balance as stated on Page 1.
- 3. The amount of your cash advances plus other charges (your account balance) constitutes an indebtedness to GPM Health and Life, recoverable as provided herein, and in the Annualization Repayment Agreement which is a supplement to your GPM Health and Life Contract.
- 4. If you elect to terminate your participation in this plan, while under contract to GPM Health and Life, you will receive earned commissions on new policies issued, and the balance of earned commissions on each policy in force as the Advance balance on each policy is liquidated.
- 5. Charges for direct mail supplies, agent supplies, or other miscellaneous charges will be deducted from your total earnings as they occur.

## CHARGEBACKS:

A chargeback is an addition to your account balance, and a corresponding deduction from your future compensation of an amount that 1) you have not paid to GPM Health and Life for goods you received, or 2) has been previously paid to you but was not earned (because of lapse, surrender, non-taken, etc.) and thus must be repaid to GPM Health and Life.

If 100% of the chargeback is a significant portion of your weekly advance, special arrangements can be made through the Marketing Division to repay the chargeback over a period of time not to exceed four pay periods.

## TERMINATION, MODIFICATION OR SUSPENSION OF ADVANCES:

GPM Health and Life reserves the right to change, suspend or terminate this plan without notice.

Termination of your GPM Health and Life Contract will terminate this plan.

No check will be mailed to you after the termination of your GPM Health and Life contract unless your entire account balance has been completely repaid. All GPM Health and Life compensation will be applied to your account balance until it has been fully liquidated.

This GPM Health and Life Annualization Plan Description replaces all previous such descriptions.

#### ANNUALIZATION REPAYMENT AGREEMENT FOR AGENTS(CIES) WITH RECRUITING AUTHORITY

#### GPM HEALTH AND LIFE INSURANCE COMPANY 1124 West Riverside Avenue, Suite 400, Washington 99201 • P.O. Box 1445, Spokane, Washington 99210

Attached is a copy of the GPM Health and Life Annualization Plan Description, incorporated herein by reference. Please study it and become thoroughly familiar with the requirements therein. If you have any questions concerning any of them, please let us know immediately. This form is being sent to you in duplicate. Please sign both copies in the designated space, mail one to us and retain the other for your file.

### □ Individual or Partner or Unincorporated Agency

In the event my contract with GPM Health and Life is terminated for any reason, I promise to pay GPM Health and Life, in the city of Spokane, Spokane County Washington, the entire amount of my Account Balance, without offset for future commissions or other Compensation. My Account Balance will be computed and will become due at the time notice of contract termination is given. I also promise to pay court costs and a reasonable attorney's fee for collection. My Account Balance means the sum of all amounts I owe to GPM Health and Life, including but not limited to (a) Advances (loans) of compensation to me, (b) Advances (loans) of Compensation to others that I have agreed to repay, and (c) costs of collecting the Advances mentioned herein. After my Account Balance has been paid off, future commissions and other Compensation will be paid, as they are earned, first to pay off all or a part of my Account Balance, then to me, if any remains.

#### Corporation or a Limited Liability Company or a Limited Liability Partnership (Company)

In the event the Company's contract with GPM Health and Life is terminated for any reason, the undersigned promises to pay GPM Health and Life, in the city of Spokane, Spokane County Washington, the entire amount of the Company's Account Balance, without offset for future commissions or other Compensation. Such Account Balance will be computed and will become due at the time notice of contract termination is given. The Company promises to pay court costs and a reasonable attorney's fee for collection. Account Balance means the sum of all amounts the Company owes to GPM Health and Life, including but not limited to (a) Advances (loans) of Compensation to the Company, (b) Advances (loans) of Compensation to others that the Company has agreed to repay, and (c) costs of collecting the Advances mentioned herein. After the Company's Account Balance has been paid off, future commissions and other Compensation will be paid, as they are earned, first to pay off all or a part of such Account Balance, then to the Company, if any remains.

I understand that one or more agents will be assigned to the undersigned for supervision and training. Production credit will be earned for their sales in accordance with provisions of the contract with GPM Health and Life. By signing this Agreement, liability is assumed for the Account Balances of such agents. Liability is limited to the portions of such agents' Account Balances which are generated during the time such agent(s) were assigned to the undersigned. It is my duty to inquire about the terms of their Annualization (advance) Agreements with GPM Health and Life, and to recommend changes to those agreements.

GPM Health and Life will attempt to collect unpaid Advances of Compensation, made to such agent(s). GPM Health and Life will send such agent(s) a written demand by it, or by an attorney or collection agency, for payment. After failure of such agent(s) to pay, GPM Health and Life will notify the undersigned in writing when the unpaid amount will be charged to the undersigned.

I acknowledge receiving a copy of the GPM Health and Life Annualization Plan Description and state that I have read and understand the same, and the undersigned will be bound by its rules and by this Annualization Repayment Agreement.

#### Individual or Partner or Unincorporated Agency:

My signature constitutes a) request for advancement of commissions to me and to agents assigned to me, and b) a promise to pay their Account Balances.

Printed Name of Agent

Date

Signature

## Corporation or a Limited Liability Company or a Limited Liability Partnership (Company):

My signature constitutes a) request for advancement of commissions to the Company and to agents assigned to the Company, and b) a promise to pay their Account Balances.

Printed Name of Company

Date

By: Signature of Authorized Officer 72.70-GPMHL Annualization Repayment Agreement

ge 2.	2 Business name/disregarded entity name, if different from above		
Print or type See Specific Instructions on page	Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes:     Individual/sole proprietor or     C Corporation     S Corporation     Partnership     single-member LLC     Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership)	Trust/estate	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any)
rint or ty Instructi	<ul> <li>□ Limited hability company. Enter the tax classification (C=C corporation, S=S corporation, P=partners)</li> <li>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the tax classification of the single-member owner.</li> <li>□ Other (see instructions) ►</li> </ul>		Exemption from FATCA reporting code (if any) (Applies to accounts maintained outside the U.S.)
P pecific		Requester's name a	and address (optional)
See <b>SI</b>	6 City, state, and ZIP code		
	7 List account number(s) here (optional)		
Par	t I Taxpayer Identification Number (TIN)		
	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avo		curity number
reside	up withholding. For individuals, this is generally your social security number (SSN). However, for ent alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other es, it is your employer identification number (EIN). If you do not have a number, see <i>How to get</i>		
TIN oi	n page 3.	or	
	If the account is in more than one name, see the instructions for line 1 and the chart on page of lines on whose number to enter.	4 for Employer	-

#### Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign	Signature of		
Here	U.S. person ►		

## **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at *www.irs.gov/fw*9.

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

#### Date 🕨

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- · Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

• An individual who is a U.S. citizen or U.S. resident alien;

• A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;

An estate (other than a foreign estate); or

• A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership to enducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

• In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;

• In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and

• In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

#### **Backup Withholding**

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

#### Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt* payee code on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see Special rules for partnerships above.

#### What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

#### Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

#### Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## **Specific Instructions**

#### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note. ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(ii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

#### Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

#### Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

#### Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

#### Exempt payee code.

Generally, individuals (including sole proprietors) are not exempt from backup withholding.

• Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.

• Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

 Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1 - An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2-The United States or any of its agencies or instrumentalities

3-A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

 $4-\!\text{A}$  foreign government or any of its political subdivisions, agencies, or instrumentalities

5-A corporation

6-A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

 $7{-}\mathrm{A}$  futures commission merchant registered with the Commodity Futures Trading Commission

8-A real estate investment trust

 $9-\mbox{An entity}$  registered at all times during the tax year under the Investment Company Act of 1940

10-A common trust fund operated by a bank under section 584(a)

11-A financial institution

 $12\mbox{--}A$  middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947 The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for	THEN the payment is exempt for $\ldots$
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5 <sup>2</sup>
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B-The United States or any of its agencies or instrumentalities

C-A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D-A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E-A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F-A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G-A real estate investment trust

 $\rm H-A$  regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I-A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K-A broker

L-A trust exempt from tax under section 664 or described in section 4947(a)(1)

M-A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note.** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

#### Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

#### Line 6

Enter your city, state, and ZIP code.

#### Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an TIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

#### Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see Exempt payee code earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

#### What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
<ol> <li>Individual</li> <li>Two or more individuals (joint account)</li> </ol>	The individual The actual owner of the account or, if combined funds, the first individual on the account'
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
<ol> <li>a. The usual revocable savings trust (grantor is also trustee)</li> <li>b. So-called trust account that is not a legal or valid trust under state law</li> </ol>	The grantor-trustee' The actual owner'
<ol> <li>Sole proprietorship or disregarded entity owned by an individual</li> </ol>	The owner <sup>3</sup>
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i) (A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax- exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i) (B))	The trust

List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

Circle the minor's name and furnish the minor's SSN.

<sup>3</sup>You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see Special rules for partnerships on page 2. \*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

#### Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- · Protect your SSN,
- · Ensure your employer is protecting your SSN, and
- · Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

#### **Privacy Act Notice**

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

# DIRECT DEPOSIT AUTHORIZATION FORM

This authorization gives GPM Health and Life and your financial institution the authority to deposit your commission and/or advance check directly to your account. To take advantage of this service, all you need do is:

- 1. Mark the appropriate box specifying that your check will be deposited to either your checking account or savings account.
- 2. Complete the requested information about you, your financial institution, and your account.
- 3. Attach a voided check for verification of all financial institution information.

## NOTE: Be sure to sign the form!

DIRECT DEPOSIT AUTHORIZATION - Please fill out and return to Agency Dept.

I authorize you and the financial institution listed below to automatically deposit my net commission/advance amounts to my:

Checking Account (Attach a voided check.)

□ Savings Account (Call your bank to verify bank's routing number.)

each pay period. Should an inappropriate deposit be made, the financial institution is authorized to make debit entries to my account and return to GPM Health and Life the amount of any such overage. This authority is to remain in full force and effect until such GPM Health and Life has received written notification from me of its termination in such manner as to afford GPM Health and Life and financial institution a reasonable opportunity to act on it.

Your Name (please print)	Agent #		
Financial Institution Name	Branch & Teleph	one Number	
City	State	Zip	
Account Number	Transit Routing I	Number	
Your Signature	Date		
I REQUEST: DAILY PAY			
□ WEEKLY PAY			
(Default is DAILY PAY if no c	choice is made.)		

I \_\_\_\_\_ am \_\_\_\_ am NOT associated with:

\_\_\_\_\_ A Funeral Home

\_\_\_\_ A Cemetery

\_\_\_\_\_ A Pre-Need Company using life insurance to fund a "Goods and Services" contract

I understand that GPM Health and Life is not in the "Pre-Need Market," rather, is in the "Final Expense Market."

I understand that companies in the "Pre-Need Market" must follow various regulations and use specific forms which GPM Health and Life does not use.

The purpose of this notification is to indicate that I understand and agree that I am prohibited from, directly or indirectly, using GPM Health and Life products to fund a "Pre-Need Goods and Services Contract" and that doing so subjects me to contract termination for cause.

Corporate Officer or Agent Signature

Printed Name

Date

# **Anti-Money Laundering Training Certificate**

Please complete and return to:	GPM Health and Life Insurance Company
	Attn: Agency Department
	PO Box 1445
	Spokane, Washington 99210

Or Fax to (800) 545-1684.

Check one or more of the following boxes:

□ I have received AML training from another insurance company.

Briefly describe nature of the training: (Examples: seminar, video or paper media.)

Source:			
Date of Training:			
Was the training specifically insurance rel	lated?	□ Yes	□ No
I have received AML training from anothe Briefly describe nature of the training: (Ex			
Source:			
Date of Training:			
Was the training specifically insurance rel	lated?	□ Yes	□ No
	Sign	ature of A	gent
	0		0

Print Name of Agent

# **GPM** HEALTH & LIFE INSURANCE COMPANY

# THIS NOTICE IS FOR YOUR INFORMATION. NO RESPONSE IS REQUIRED.

## **Privacy Notice To Our Customers**

GPM Health and Life Insurance Company ("GPM Health and Life") strongly believes in protecting the confidentiality and security of information we collect about you. This notice refers to GPM Health and Life by using the terms "us", "we" or "our". This notice describes our privacy policy and describes how we treat the information we receive ("Information") about you.

Why We Collect and How We Use Information: We collect and use Information for business purposes with respect to our insurance and other business relationships involving you. These business purposes include evaluating a request for our insurance or annuities, evaluation of benefit claims, administering our products or services, and processing transactions requested by you. We may also use Information to offer you other products or services we provide.

**How We Collect Information:** We get most Information directly from you. The Information that you give us when applying for our products generally provides the Information we need. If we need to verify Information or need additional Information, we may obtain Information from third parties such as adult family members, employers, other insurers, consumer reporting agencies, physicians, hospitals and other medical personnel. Information collected may relate to your finances, employment, health, avocations or other personal characteristics as well as transactions with us or with others.

**How We Protect Information:** We treat Information in a confidential manner. Our employees are required to protect the confidentiality of Information. Employees may access Information only when there is an appropriate reason to do so, such as to administer or offer our products or services. We also maintain physical, electronic and procedural safeguards to protect Information; these safeguards comply with all applicable laws. Employees are required to comply with our established policies.

**Information Disclosure:** We may disclose any information when we believe it necessary for the conduct of our business, or where disclosure is required by law. For example, Information may be disclosed to others to enable them to provide business services for us, such as helping us to evaluate requests for insurance or benefits, performing general administrative activities for us, and assisting us in processing a transaction requested by you. Information may also be disclosed for audit or research purposes; or to law enforcement and regulatory agencies, for example, to help us prevent fraud. Information may be disclosed to others that are outside of GPM Health and Life, such as companies that process data for us, companies that provide general administrative services for us, other insurers, and consumer reporting agencies. We do not make any other disclosures of Information to other companies who may want to sell their products or services to you. For example, we will not sell you name to a catalog company. We will not disclose any Information, other than a consumer report or health information, for the purposes described in this paragraph.

Access to and Correction of Information: Generally, upon your written request, we will make available Information for your review. Information collected in connection with, or in anticipation of, any claim or legal proceeding will not be made available. If you notify us that the Information is incorrect, we will review it. If we agree, we will correct our records. If we do not agree, you may submit a short statement of dispute, which we will include in any future disclosure of Information.

**Further Information:** In addition to any other privacy notice we may provide, a recently enacted federal law established new privacy standards and requires us to provide this summary of our privacy policy once each year. You may have additional rights under other applicable laws. For additional information regarding our privacy policy, please contact us at our website, www.gpmhealthandlife.com, or write to us at GPM Health and Life, P.O. Box 1445, Spokane, Washington 99210.

# GPM HEALTH AND LIFE INSURANCE COMPANY INTER-OFFICE MEMORANDUM

**To:** GPM Health and Life Agents **Subject:** Insurance Fraud Prevention Act

Ladies and Gentlemen:

This document is included pursuant to the Insurance Fraud Prevention Act (18 USCA 1033, 1034). Please review the following pages. You will acknowledge receiving and reviewing this document, by your signature on the Agent Contract.

The Act, generally, prohibits GPM Health and Life, its Directors, Officers, Employees and Agents from:

- 1. Making false financial statements and false entries in any GPM Health and Life book or report, and from overvaluing any of its property;
- 2. Unlawfully taking any of GPM Health and Life's property;
- 3. Impeding or trying to impede an insurance matter pending before an insurance regulatory official;
- 4. Working for or with GPM Health and Life if one has been convicted of any felony involving breach of trust, or any violation of the act. Too, the Act prohibits GPM Health and Life from allowing such person to work for or with it.

The Act also sets very stiff penalties for violations. A copy of the Act is attached.

Thank you for your understanding and cooperation.

# GPM Health and Life Automatic Initial Supply Order Form 2211 NE Loop 410 San Antonio, TX 78217 Fax orders to (888) 305-4111

Agent:	Date:
Address:	Agent #:
(check one)	
Residential	
Business	
City/ST/Zip:	State Required:

## GPM Health and Life Product and Application kit

Kit includes Applications, Supplemental forms, Underwriting Requirements, Final Expense brochures, Life-Style Whole Life brochures, CENTURY-Mark Term Brochures, Producer Incentive Program, Quotes on the Go, Independent Comparative Report, Supply Order form, Department and Personnel list

OTHER:

GPM Health and Life Initial Supply Order Form

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